

# EndNote<sup>Web</sup> Reference Management Software



# EndNote<sup>Web</sup>

## Objective

To introduce you to EndNote<sup>Web</sup> – a reference management tool that is accessible via Reseach4life databases eg HINARI

# What is EndNote<sup>Web</sup>?

- A commercial reference management software package, used to manage bibliographies and references when writing essays, articles, theses and dissertations.
- It is made by Thomson Scientific.
- Accessed via HINARI, OARE or AGORA

# Accessing Hinari at University of Ghana



University of Ghana Online Catalogue (UGCat)

Keyword  Search

The UGCat lists books and theses in the libraries.

- [Advanced Keyword](#)
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- [Course Reserves by Lecturer](#)
- [Course Reserves by Course Name](#)
- [ISBN / ISSN](#)
- [Subject](#)
- [Title](#)
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- [Academic Search Complete \(Multi-disciplinary full-text database\)](#)
- [Acoustical Society of America \(ASA\) \(Acoustics - Full text\)](#)
- [Agora \(food, agric, env, stress and related social sciences\)](#)
- [Arika \(scholarly resources from and about Africa - full text\)](#)
- [American Institute of Physics \(Applied and multidisciplinary physics - full text\)](#)
- [American Physical Society \(Physics, Atomic, molecular and optical physics, Condensed matter and materials physics, Nuclear physics, Particles, fields, gravitation, and cosmology, Statistical, non-linear, and soft matter physics, Accelerators and beams, Physics education research - full text\)](#)
- [Annual Reviews \(Biomedical, life & physical Sciences, Social Sciences\)](#)
- [Beech Tree Publishing \(public policy - full text\)](#)
- [BioOne \(biological, ecological and environmental sciences - full text\)](#)
- [Business Monitor International](#)
- [Business Source Complete \(Business database - full text\)](#)
- [Cambridge Journals \(all subjects - full text\)](#)
- [Cochrane Medical Library \(medicine - reviews\)](#)
- [EBSCOhost](#)
- [Edinburgh University Press \(Humanities, Law, African Studies - Full text\)](#)
- [Education Research Complete \(multilingual education, health education and testing - full text\)](#)
- [Emerald \(management, lib and info, management, engineering - full text\)](#)
- [Encyclopedia Britannica](#)
- [Geological Society \(Geology and Earth Sciences - full text\)](#)
- [GreenFILE \(global warming, green building, pollution, sustainable agriculture, renewable energy, recycling, and more - full text\)](#)
- [Health Source: Consumer Edition \(medical sciences, food sciences, nutrition, childcare, sports, medicine and general health - Full text\)](#)
- [HINARI \(biomedical sciences and other disciplines\)](#)
- [Health Source: Nursing/Academic Edition \(medical disciplines and the Lexi-PAL Drug Guide - Full Text\)](#)
- [Humanities International Complete \(includes all data from Humanities International Index - Full text\)](#)

Select **Hinari** from the A-Z list of databases



Logged in from: Ghana

- HINARI
- About HINARI
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- FAQs

Content Home Find by: Subject Language Publisher

HINARI - Enabling the developing world to access health research

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[Reference sources](#)

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Register for  
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to know about

Books collection  
G H I J K L M N O P Q R S T U V W X Y Z  
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Once you are logged in to the HINARI Content page, click on Reference sources to access EndNoteWeb.

Content Home

Find by:

Subject

Language

Publisher

HINARI - Enabling the developing world to access health research

Journals collection

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

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[Search inside HINARI full-text through database and article searching](#)

[Reference sources](#)

Books collection

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

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Free collections

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Register for HINARI

Find out what you need to know about registering



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**Register for HINARI**  
Find out what you need to know about registering

**Content Home** Find by: **Subject** **Language** **Publisher**

**Browse reference sources**

**Accessible Content** All Items

You have full access to this content through HINARI.  
 You do not have full access to this content through HINARI.

- AAP Policy
- Access to Medicine Index 2010
- AuthorMapper (Springer)
- Biblioteca Cochrane Plus
- BMJ Best Practice
- BMJ Case Reports
- BMJ Learning
- BNF for Children
- British National Formulary
- Clinical Evidence
- Comprehensive Toxicology
- E-Resources Management Handbook
- Encyclopedia of Earth
- EndnoteWeb
- Evolution of Nervous Systems
- Exemplar (Springer)
- F1000Prime
- Family Planning: A Global Handbook for Providers

**Access EndNoteWeb Using the Reference Sources A-Z list.**

- HINARI
- About HINARI
- Access the content
- Eligibility
- Partners
- Training Materials
- FAQs

Content Home Find by: Subject Language Publisher

**Browse databases**

Accessible Content All Items

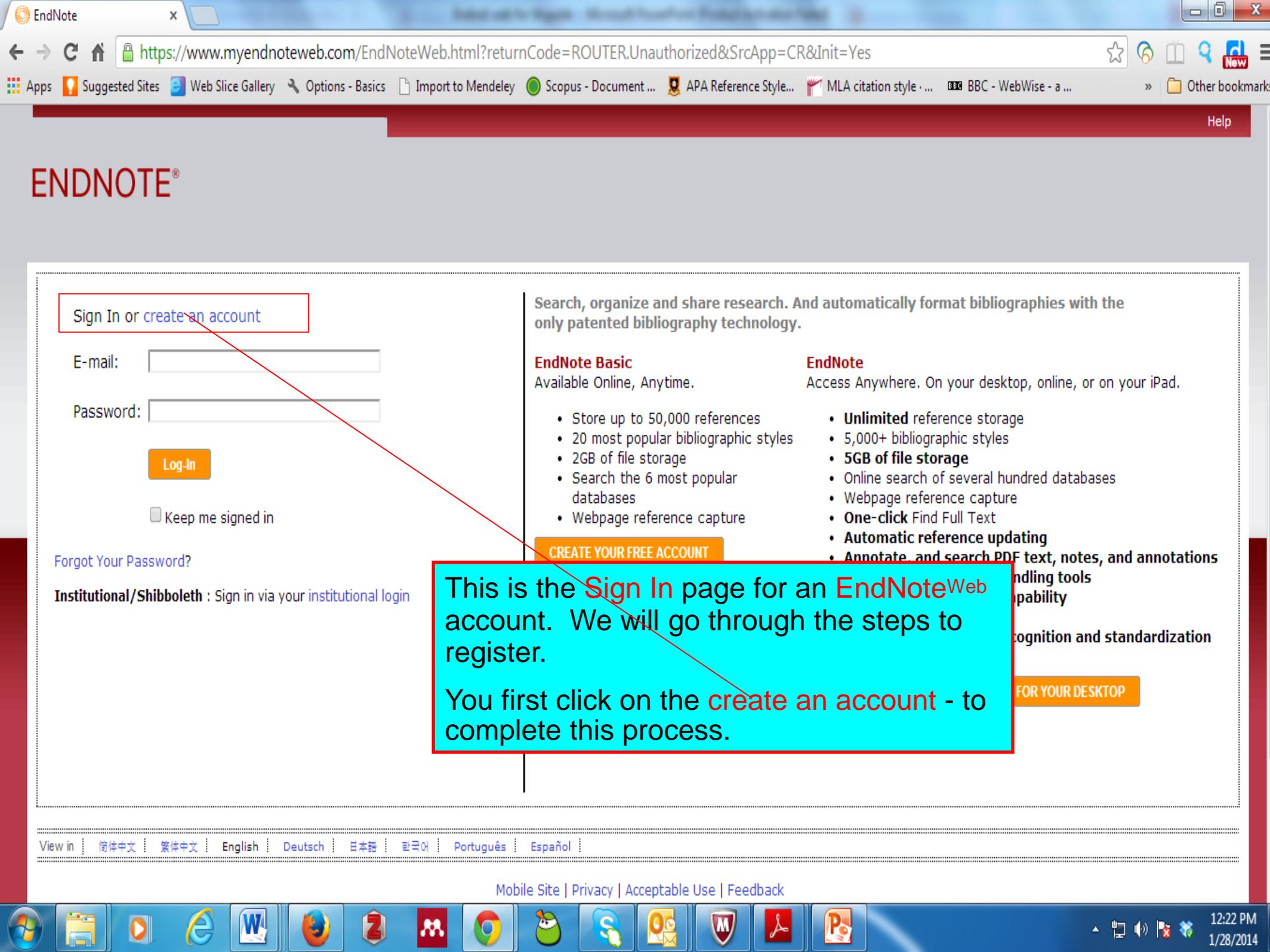
You have full access to this content through HINARI.  
 You do not have full access to this content through HINARI.

- African Journals Online
- AIM (African Index Medicus)
- Bill Tracker
- BLDS Index to Development Studies
- CINAHL
- Environmental Issues
- Food Science and Technology
- General Case Digests
- Global Health Archives
- Google Scholar
- Halsbury's Laws Index
- Halsbury's SI Citations
- Halsbury's Statutes
- IMEMR (Index Medicus)
- IMSEAR (Index Medicus)
- Informit Health Collection
- Key OJ Material
- LILACS (Latin Am. & Carib. Center on Health Sci Info)
- Popline
- Scirus
- Scopus (Elsevier)
- Specialist News Analysis
- Summon-HINARI Search (pilot)
- UK Act Summaries
- UK Journals Index
- Web of Knowledge Special Edition - Current Contents
- Web of Knowledge Special Edition - Medline
- Western Pacific Region Index Medicus (WPRIM)

**Register for HINARI**  
 Find out what you need to know about registering

**Other EndNote Options**  
 Using the Search inside HINARI full-text through database and article searching A-Z list, you also can access Web of Knowledge Special Edition – Current Contents and Web of Knowledge Special Edition - Medline.  
 From these databases, you can save bibliographic citations to EndNoteWeb..

Web of Knowledge Special Edition - Current Contents  
 Web of Knowledge Special Edition - Medline



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E-mail:

Password:

Log-In

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Search, organize and share research. And automatically format bibliographies with the only patented bibliography technology.

### EndNote Basic

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- Store up to 50,000 references
- 20 most popular bibliographic styles
- 2GB of file storage
- Search the 6 most popular databases
- Webpage reference capture

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Access Anywhere. On your desktop, online, or on your iPad.

- **Unlimited** reference storage
- 5,000+ bibliographic styles
- **5GB of file storage**
- Online search of several hundred databases
- Webpage reference capture
- **One-click** Find Full Text
- **Automatic reference updating**
- **Annotate and search PDF text, notes, and annotations**
- **Handling tools**
- **Ability**
- **Cognition and standardization**

[FOR YOUR DESKTOP](#)

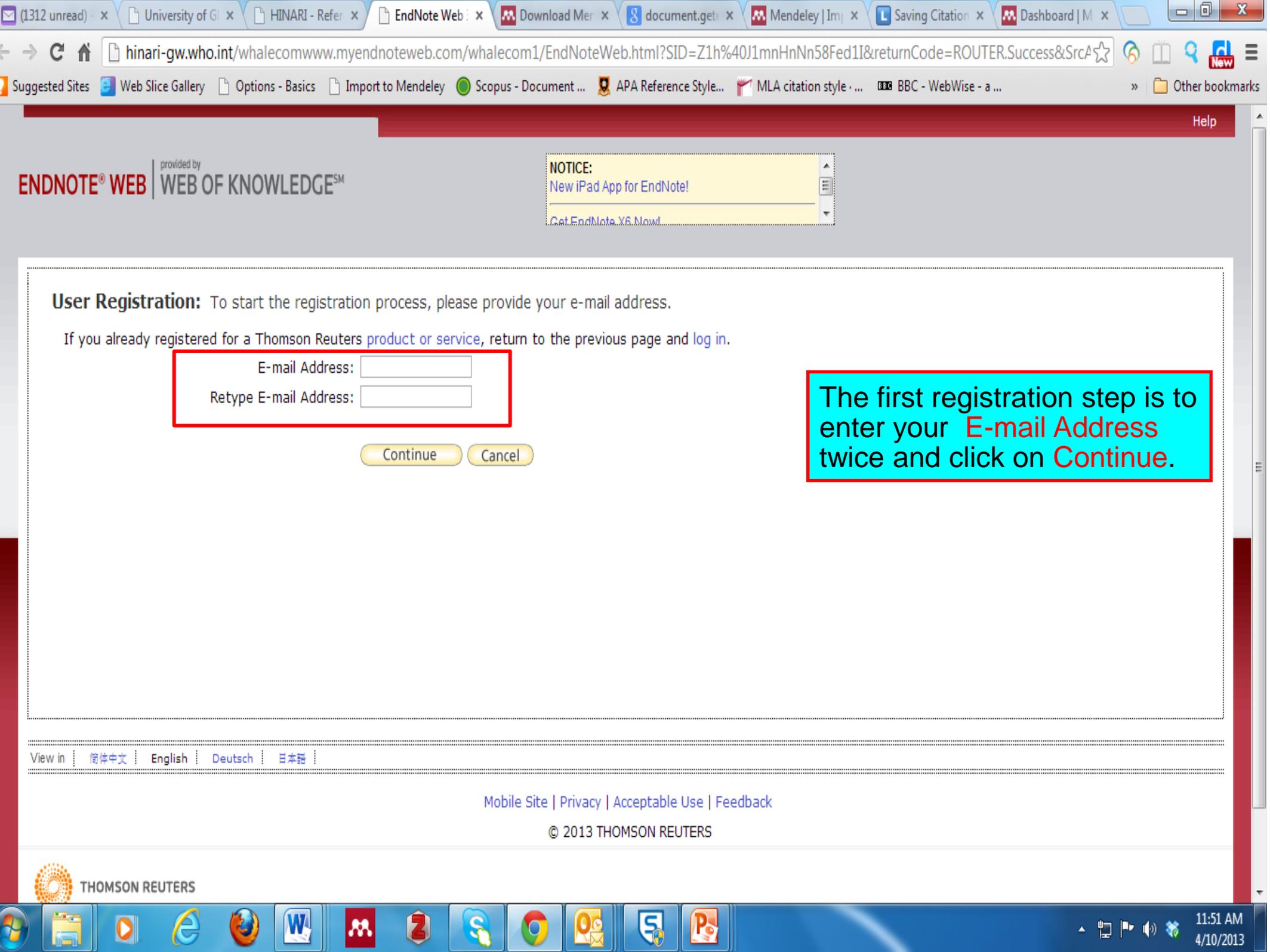
This is the **Sign In** page for an **EndNoteWeb** account. We will go through the steps to register.

You first click on the **create an account** - to complete this process.

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12:22 PM  
1/28/2014



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**User Registration:** To start the registration process, please provide your e-mail address.

If you already registered for a Thomson Reuters [product or service](#), return to the previous page and [log in](#).

E-mail Address:   
Retype E-mail Address:

[Continue](#) [Cancel](#)

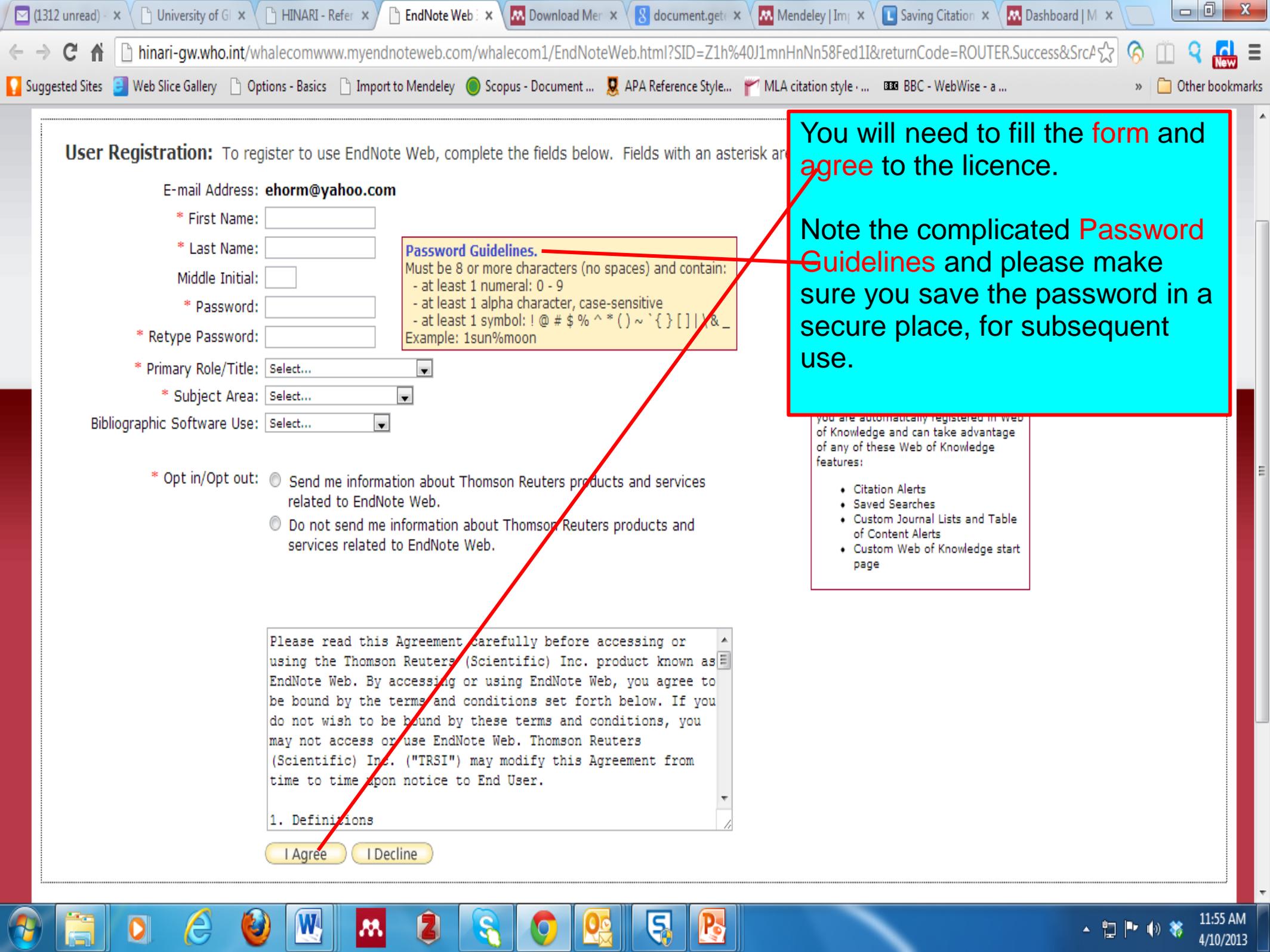
The first registration step is to enter your **E-mail Address** twice and click on **Continue**.

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**User Registration:** To register to use EndNote Web, complete the fields below. Fields with an asterisk are required.

E-mail Address: **ehorm@yahoo.com**

\* First Name:

\* Last Name:

Middle Initial:

\* Password:

\* Retype Password:

\* Primary Role/Title:

\* Subject Area:

Bibliographic Software Use:

- \* Opt in/Opt out:
- Send me information about Thomson Reuters products and services related to EndNote Web.
  - Do not send me information about Thomson Reuters products and services related to EndNote Web.

**Password Guidelines.**  
Must be 8 or more characters (no spaces) and contain:  
- at least 1 numeral: 0 - 9  
- at least 1 alpha character, case-sensitive  
- at least 1 symbol: ! @ # \$ % ^ \* ( ) ~ ` { } [ ] | \ & \_  
Example: 1sun%moon

You will need to fill the **form** and **agree** to the licence.  
Note the complicated **Password Guidelines** and please make sure you save the password in a secure place, for subsequent use.

you are automatically registered in Web of Knowledge and can take advantage of any of these Web of Knowledge features:

- Citation Alerts
- Saved Searches
- Custom Journal Lists and Table of Content Alerts
- Custom Web of Knowledge start page

Please read this Agreement carefully before accessing or using the Thomson Reuters (Scientific) Inc. product known as EndNote Web. By accessing or using EndNote Web, you agree to be bound by the terms and conditions set forth below. If you do not wish to be bound by these terms and conditions, you may not access or use EndNote Web. Thomson Reuters (Scientific) Inc. ("TRSI") may modify this Agreement from time to time upon notice to End User.

1. Definitions

**Exercise 1: Log on to HINARI and register for Endnote Web**

Welcome Theodosia

# ENDNOTE® basic

My References | Collect | Organize | Format | Options

From the initial EndNoteWeb page, you are given the options to My References, Collect, Organize and Format bibliographic citations. We will review all these sections.

Hide Getting Started Guide

Hide Panel

## Quick Search

Search for  
in All My References  
Search

## My References

- All My References (137)
- [Unfiled] (42)
- Quick List (0)
- Trash (6) Empty
- My Groups
  - academic librarianship (0)
  - Electronic resources (9)
  - electronic resources cape tow... (6)
  - from zotero (0)
  - from zotero (24)
  - infolit U Cape Town (15)
  - information literacy (14)
  - Library instruction (2)

## Getting Started



### COLLECT

Collect references from electronic and traditional sources.

- Search online database
- Create a reference manually
- Import references



### ORGANIZE

Organize your references for your research topics and papers.

- Create a new group
- Share a group
- Find duplicate references



### FORMAT

Create a formatted bibliography for your paper or cite references while you write.

- Create a formatted bibliography
- Cite While You Write™ Plug-in
- Format a paper

Hide message NOTICE:  
EndNote Web just improved. See [What's New](#).

**My References**

## Collect References

**Organize****Format****Options**

Online Search

New Reference

Import References

## Online Search

### Step 1

Select database or library catalog connection.

Select... [Customize this list](#)

- Point Loma Nazarene U
- Point Reyes Station Lib
- Polihøgskolen
- Pollution Control Agency MN
- Pomona Coll
- Porsgrunn bib
- Portland ME PL
- Portland St U
- Poudre SD
- Presentation Coll
- Princeton MA PL
- Princeton Theo Sem
- Princeton U
- Principia Coll
- Project MUSE
- Providence Coll
- Providence U
- PubMed (NLM)
- Purdue U-Calumet
- Purdue U-North Central

From the **Collect** section, there are three options to obtain citations. The **Online Search** option retrieves references from a selected database or library catalogue.

The **New Reference** enables users to create new references by entering manually the relevant data in the bibliographic fields of the displayed template.

The **Import References** is used to collect references saved as text files (.txt) from databases or any other sources.

Hide message NOTICE:  
EndNote Web just improved. See [What's New](#).

**My References**

## Collect References

**Organize**

## Format

**Options**

Online Search

New Reference

Import References

**Online Search**

## Step 1

Select database or library catalog connection.

Select... Customize this list

- Point Loma Nazarene U
- Point Reyes Station Lib
- Polihøgskolen
- Pollution Control Agency MN
- Pomona Coll
- Porsgrunn bib
- Portland ME PL
- Portland St U
- Poudre SD
- Presentation Coll
- Princeton MA PL
- Princeton Theo Sem
- Princeton U
- Principia Coll
- Project MUSE
- Providence Coll
- Providence U**
- PubMed (NLM)**
- Purdue U-Calumet
- Purdue U-North Central

The **Online Search** option can be used to retrieve references from the **PubMed(NLM)** in the drop-down list; however, this option has limited functionality plus you are familiar with searching/saving in the **HINARI/PubMed** version.

We will search for references from the recommended **HINARI/PubMed** and use the **Import References** option to import the citations to **EndNoteWeb**.

- Article types: Clinical Trial, Review, more ...
- Text availability: Abstract available, Free full text available, Full text available
- Publication dates: 5 years, 10 years, Custom range...
- Species: Humans, Other Animals
- Clear all
- Show additional filters

Results: 1 to 20 of 372 Selected: 7 << First < Prev Page 1 of 19 Next > Last >>

1. [How countries cope with competing demands and expectations: perspectives of different stakeholders on priority setting and resource allocation for health in the era of HIV and AIDS.](#) Manage Filters  
 Jenniskens F, Tiendrebeogo G, Coolen A, Blok J, Kouanda S, Satoru E, Policimalala A, Mwanasa V, Kiyombo M, Plummer D. BMC Public Health. 2012 Dec 11;12:1071. doi: 10.1186/1471-2382-12-1071. PMID: 23231820 [PubMed - indexed for MEDLINE] [Free Article](#) [Related citations](#)

2. [Social support and the psychological wellbeing of HIV-infected patients in Accra, Ghana.](#)  
 Opong Asante K. Afr J Psychiatry (Johannesbg). 2012 Sep;15(5):340-5. doi: 10.1186/1745-0273-15-5. PMID: 23044888 [PubMed - indexed for MEDLINE] [Free Article](#) [Related citations](#)

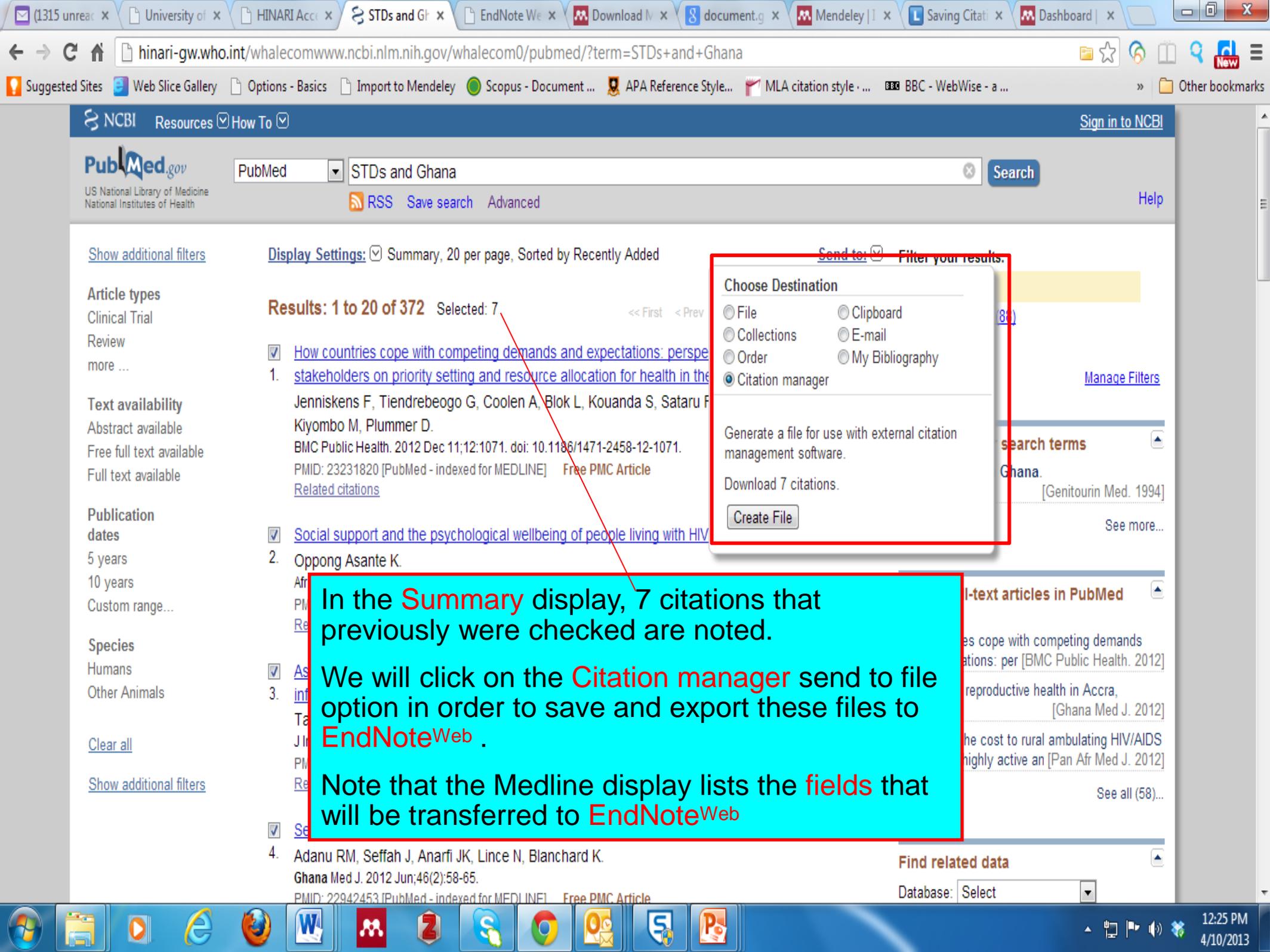
3. [Assessment of the impact of malaria on CD4+ T cells and haemoglobin levels of HIV-malaria co-infected patients.](#)  
 Tagoe DN, Boachie J. J Infect Dev Ctries. 2012 Sep 17;6(9):660-3. doi: 10.3855/jidc.2124. PMID: 23000865 [PubMed - indexed for MEDLINE] [Free Article](#) [Related citations](#)

4. [Sexual and reproductive health in Accra, Ghana.](#)  
 Adanu RM, Seffah J, Anarfi JK, Lince N, Blanchard K. Ghana Med J. 2012 Jun;46(2):58-65. PMID: 22942453 [PubMed - indexed for MEDLINE] [Free PMC Article](#)

We will access HINARI/PubMed from the HINARI Contents page.

In the PubMed Search box, do a keyword search for STDs and Ghana.

After the search is displayed, check the left-column boxes. These checked citations will be exported to EndNoteWeb.



PubMed  Search

Display Settings:  Summary, 20 per page, Sorted by Recently Added

Results: 1 to 20 of 372 Selected: 7

Send to:  Filter your results.

Choose Destination

- File
- Collections
- Order
- Citation manager
- Clipboard
- E-mail
- My Bibliography

Generate a file for use with external citation management software.

Download 7 citations.

Create File

In the **Summary** display, 7 citations that previously were checked are noted.

We will click on the **Citation manager** send to file option in order to save and export these files to **EndNoteWeb**.

Note that the Medline display lists the **fields** that will be transferred to **EndNoteWeb**

- [How countries cope with competing demands and expectations: perspectives of stakeholders on priority setting and resource allocation for health in the West African sub-region](#)  
Jenniskens F, Tiendrebeogo G, Coolen A, Blok L, Kouanda S, Sataru F, Kiyombo M, Plummer D.  
BMC Public Health. 2012 Dec 11;12:1071. doi: 10.1186/1471-2458-12-1071.  
PMID: 23231820 [PubMed - indexed for MEDLINE] [Free PMC Article](#)  
[Related citations](#)
- [Social support and the psychological wellbeing of people living with HIV/AIDS in Ghana](#)  
Oppong Asante K.  
Afr J Reprod Health. 2012 Jun;46(2):58-65.  
PMID: 22942453 [PubMed - indexed for MEDLINE] [Free PMC Article](#)
- [Aspects of reproductive health in Accra, Ghana](#)  
inf...  
Ta...  
J...  
PM...  
Re...
- [The cost to rural ambulating HIV/AIDS patients in Ghana](#)  
Adanu RM, Seffah J, Anarfi JK, Lince N, Blanchard K.  
Ghana Med J. 2012 Jun;46(2):58-65.  
PMID: 22942453 [PubMed - indexed for MEDLINE] [Free PMC Article](#)

Article types

- Clinical Trial
- Review
- more ...

Text availability

- Abstract available
- Free full text available
- Full text available

Publication dates

- 5 years
- 10 years
- Custom range...

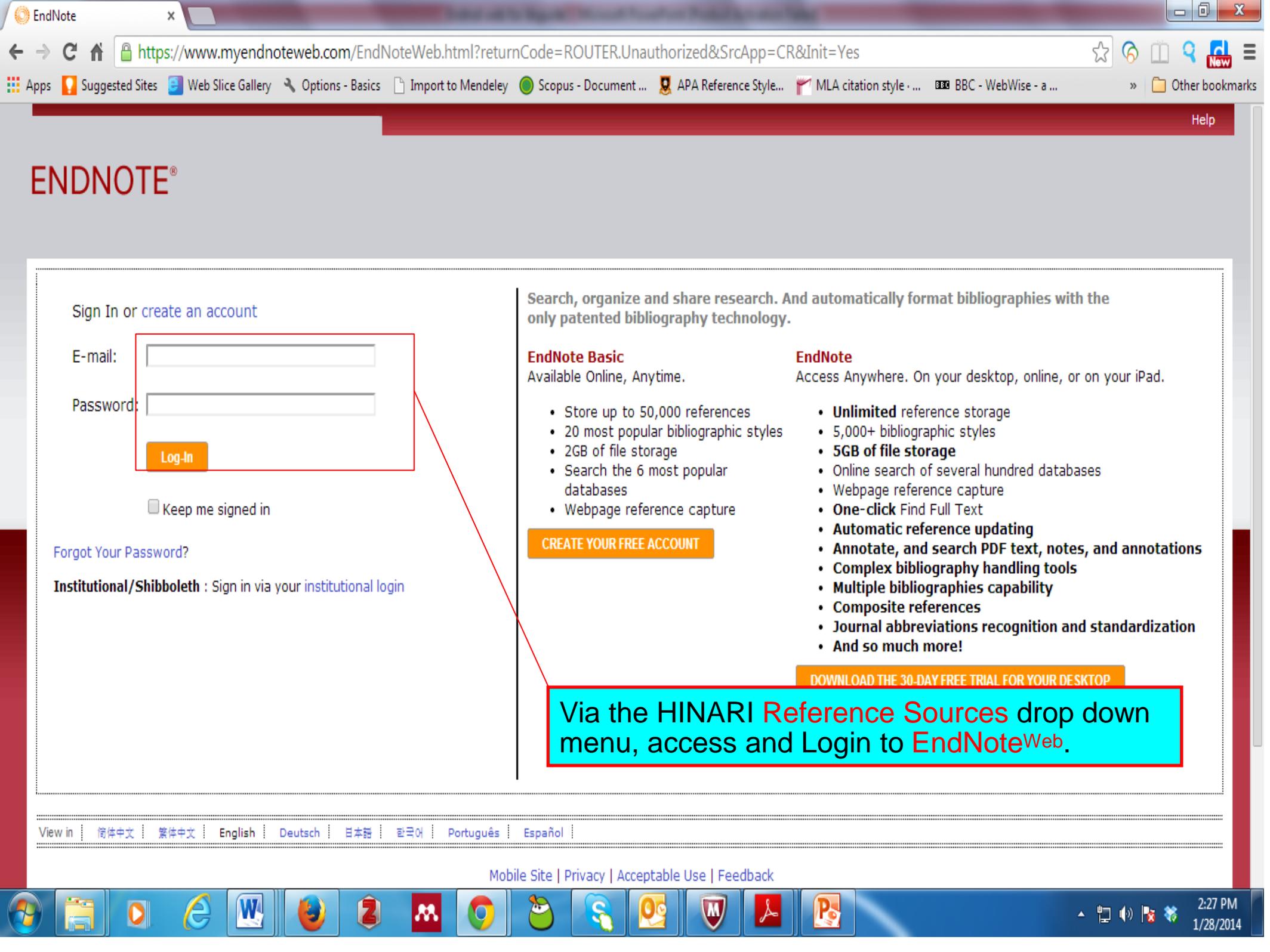
Species

- Humans
- Other Animals

[Clear all](#)

[Show additional filters](#)

Find related data  
Database:



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E-mail:

Password:

Log-In

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- 2GB of file storage
- Search the 6 most popular databases
- Webpage reference capture

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- **5GB of file storage**
- Online search of several hundred databases
- Webpage reference capture
- **One-click** Find Full Text
- **Automatic reference updating**
- **Annotate, and search PDF text, notes, and annotations**
- **Complex bibliography handling tools**
- **Multiple bibliographies capability**
- **Composite references**
- **Journal abbreviations recognition and standardization**
- **And so much more!**

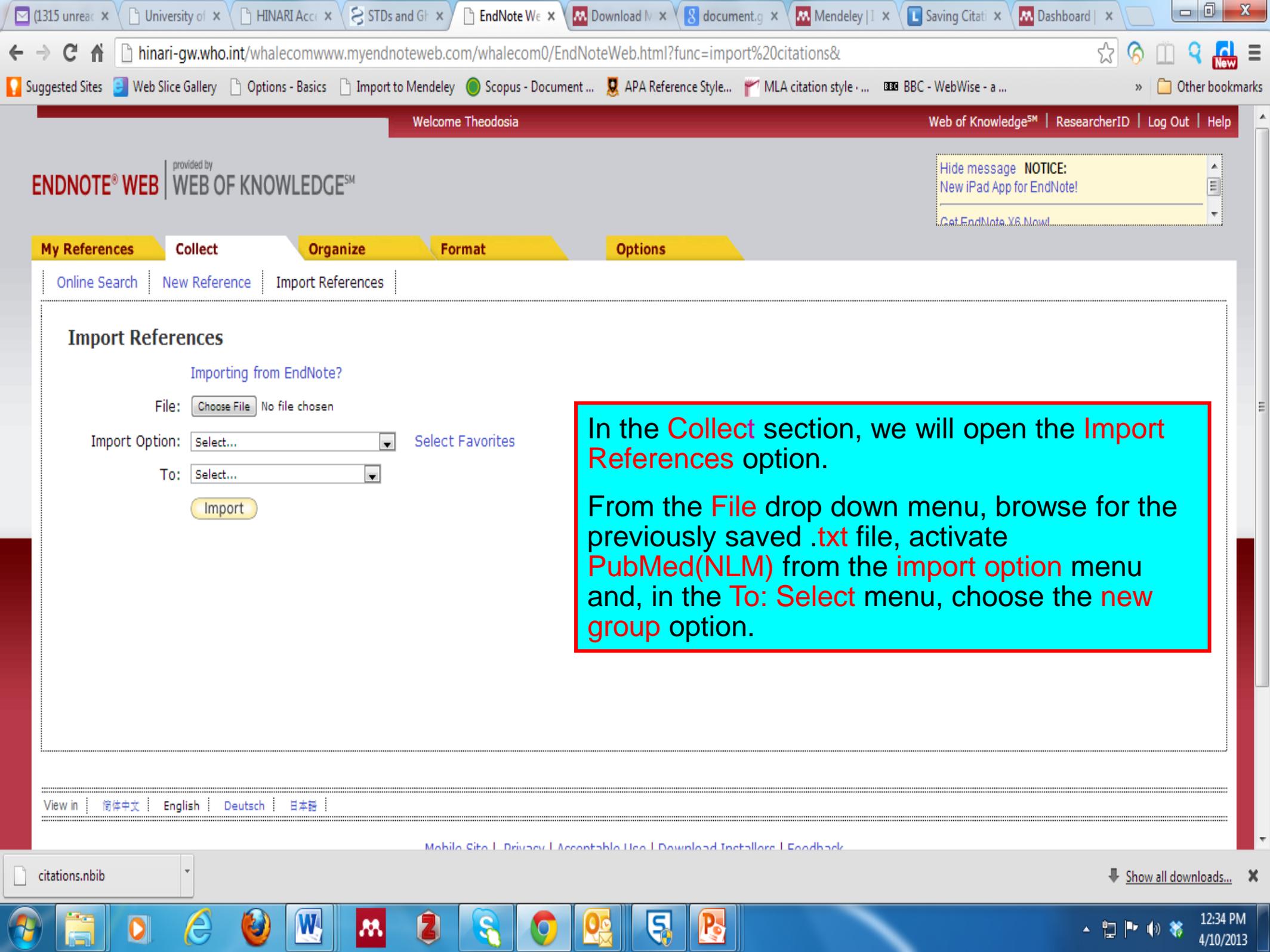
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Via the HINARI Reference Sources drop down menu, access and Login to EndNoteWeb.

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2:27 PM  
1/28/2014



## Import References

Importing from EndNote?

File:  No file chosen

Import Option:  [Select Favorites](#)

To:

In the **Collect** section, we will open the **Import References** option.

From the **File** drop down menu, browse for the previously saved **.txt** file, activate **PubMed(NLM)** from the **import option** menu and, in the **To: Select** menu, choose the **new group** option.

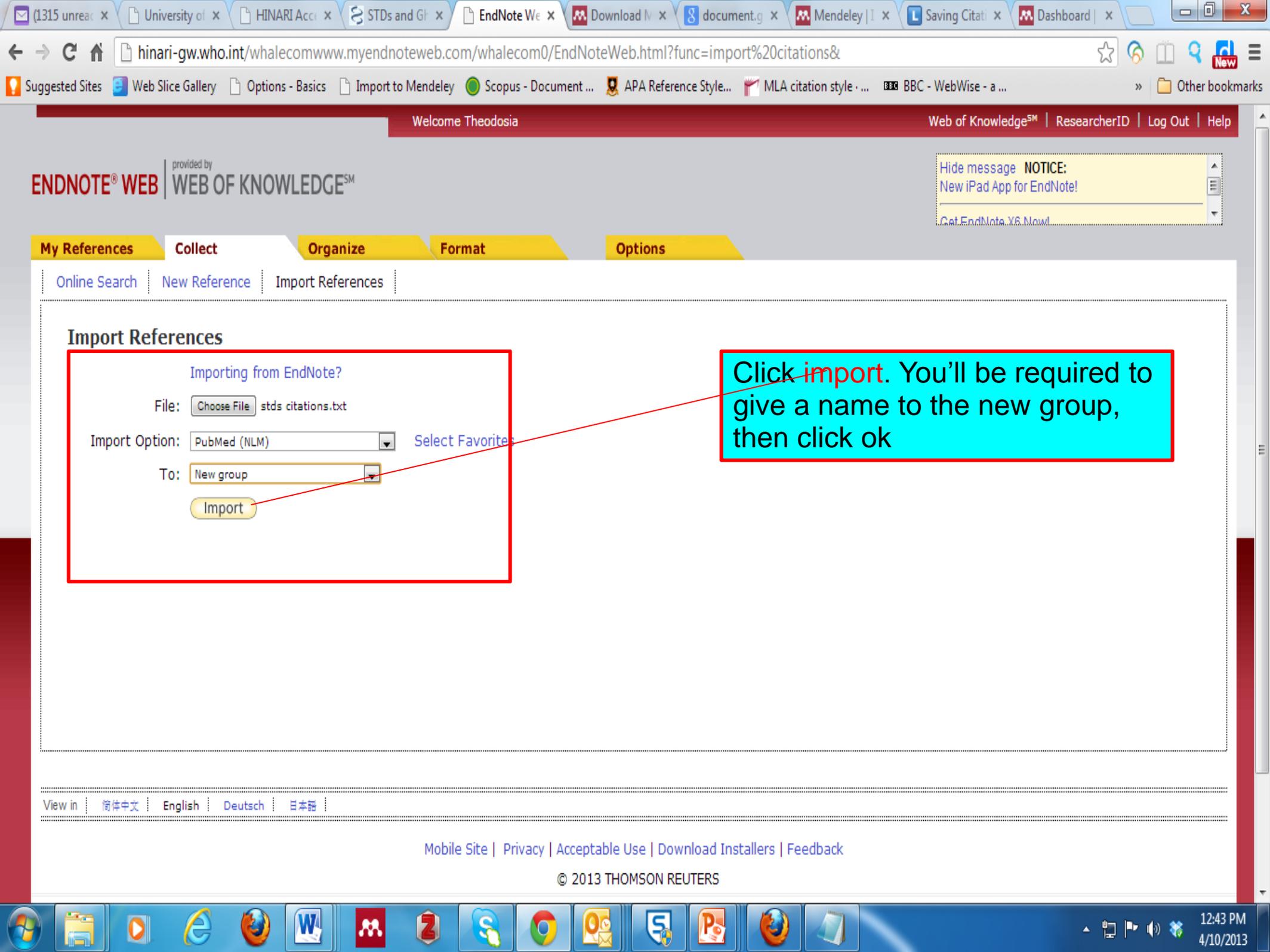
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citations.nbib

Show all downloads...

12:34 PM  
4/10/2013



### Import References

Importing from EndNote?

File:  stds citations.txt

Import Option:  [Select Favorites](#)

To:

Click import. You'll be required to give a name to the new group, then click ok



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### Import References

Importing from EndNote?

File:  stds citations.txt

Import Option: PubMed (NLM)

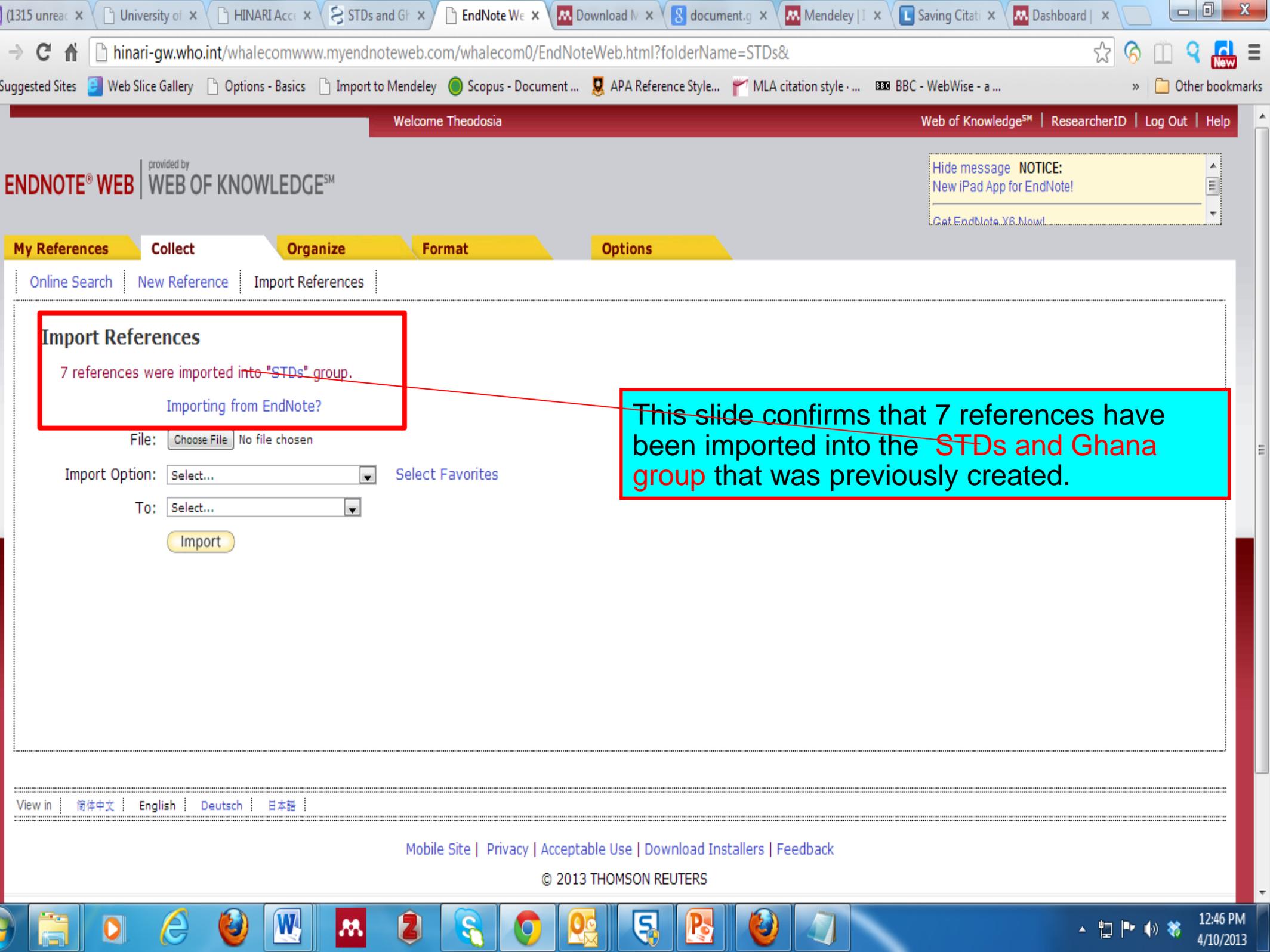
To: New group

The page at hinari-gw.who.int says:

Enter a New Group name and click 'OK'

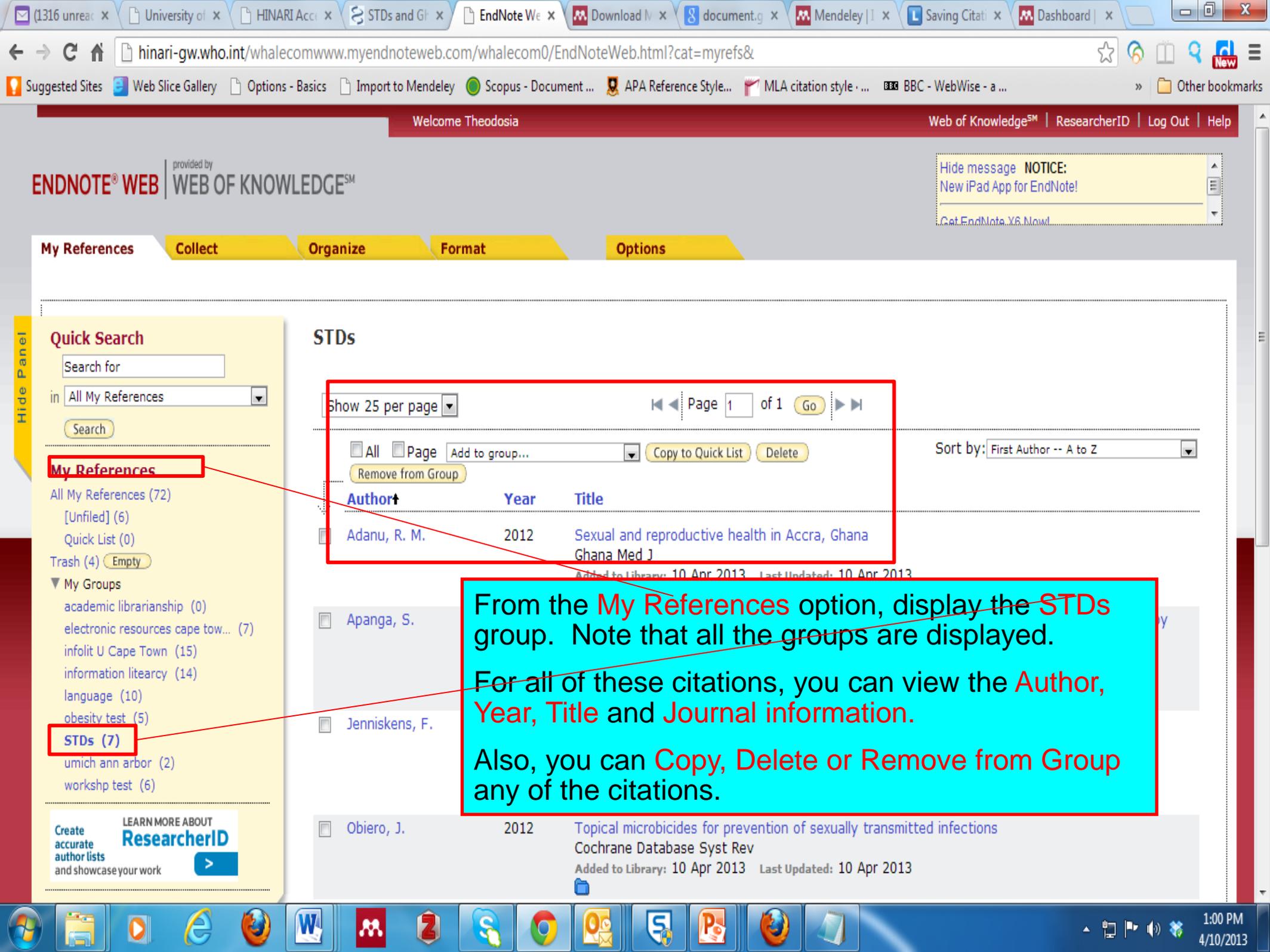
In the **Enter a New Group Name** option, add the **STDs and Ghana** name and click on **OK**.

The final step is to **click** on the **Import** box and transfer the files from the .txt file.



**Import References**  
7 references were imported into "STDs" group.  
Importing from EndNote?

This slide confirms that 7 references have been imported into the **STDs and Ghana group** that was previously created.



Quick Search

Search for

in All My References

Search

My References

All My References (72)

[Unfiled] (6)

Quick List (0)

Trash (4) Empty

My Groups

academic librarianship (0)

electronic resources cape tow... (7)

infolit U Cape Town (15)

information literacy (14)

language (10)

obesity test (5)

STDs (7)

umich ann arbor (2)

workshp test (6)

Create accurate author lists and showcase your work. LEARN MORE ABOUT ResearcherID

STDs

Show 25 per page

Page 1 of 1 Go

All Page Add to group... Copy to Quick List Delete

Remove from Group

Sort by: First Author -- A to Z

Author	Year	Title
Adanu, R. M.	2012	Sexual and reproductive health in Accra, Ghana Ghana Med J

Added to Library: 10 Apr 2013 Last Updated: 10 Apr 2013

Apanga, S.

Jenniskens, F.

Obiero, J.

2012 Topical microbicides for prevention of sexually transmitted infections  
Cochrane Database Syst Rev

Added to Library: 10 Apr 2013 Last Updated: 10 Apr 2013

From the My References option, display the STDs group. Note that all the groups are displayed.

For all of these citations, you can view the Author, Year, Title and Journal information.

Also, you can Copy, Delete or Remove from Group any of the citations.

My References | **Collect** | Organize | Format | Options

Online Search | New Reference | Import References

Quick Search

Search for  
in All My References  
Search

My References

- All My References (72)
- [Unfiled] (6)
- Quick List (0)
- Trash (4) Empty
- My Groups
  - academic librarianship (0)
  - electronic resources cape tow... (7)
  - infolit U Cape Town (15)
  - information literacy (14)
  - language (10)
  - obesity test (5)
  - STDs (7)
  - umich ann arbor (2)
  - workshp test (6)

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New Reference

Cancel

**Bibliographic Fields:**

Reference Type: Generic

Author: Use format Last Name, First name. Enter

Title:

Year:

Secondary Author:

Secondary Title:

Place Published:

Publisher:

Volume:

Number of Volumes:

Number:

Pages:

Section:

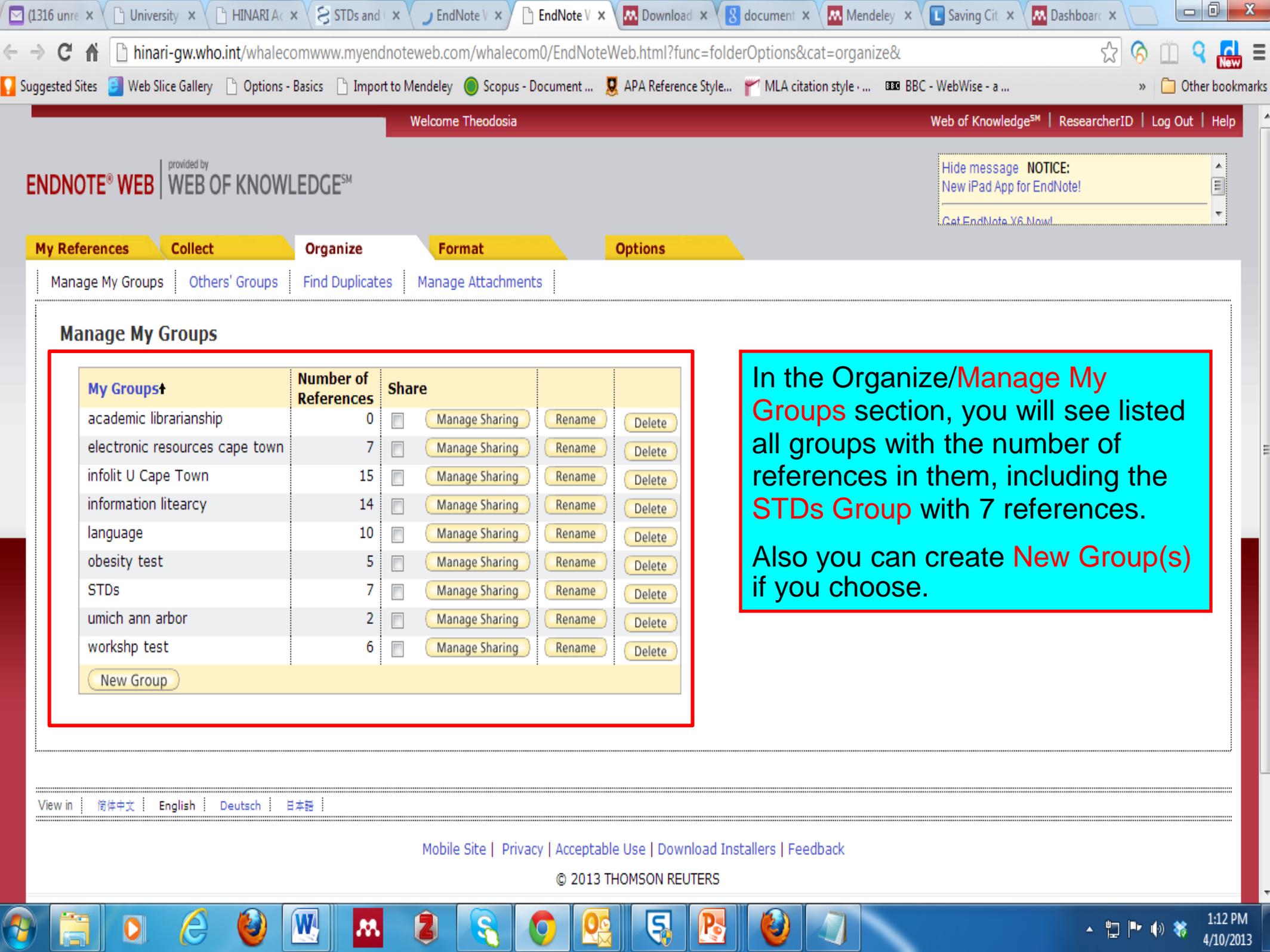
Tertiary Author:

Tertiary Title:

Edition:

In the **Collect** section, you also can manually enter **New References** in the **Bibliographic Fields**.

The key is to make sure you have entered all the relevant data so that that they can be formatted correctly.



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My References | Collect | **Organize** | Format | Options

Manage My Groups | Others' Groups | Find Duplicates | Manage Attachments

### Manage My Groups

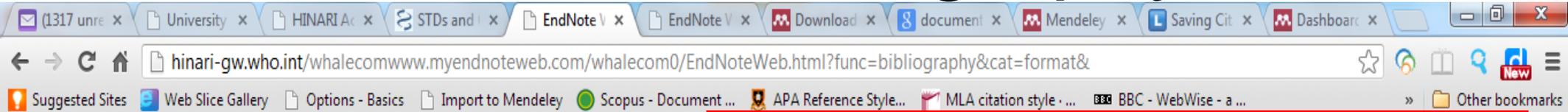
My Groups↑	Number of References	Share			
academic librarianship	0	<input type="checkbox"/>	Manage Sharing	Rename	Delete
electronic resources cape town	7	<input type="checkbox"/>	Manage Sharing	Rename	Delete
infolit U Cape Town	15	<input type="checkbox"/>	Manage Sharing	Rename	Delete
information literacy	14	<input type="checkbox"/>	Manage Sharing	Rename	Delete
language	10	<input type="checkbox"/>	Manage Sharing	Rename	Delete
obesity test	5	<input type="checkbox"/>	Manage Sharing	Rename	Delete
STDs	7	<input type="checkbox"/>	Manage Sharing	Rename	Delete
umich ann arbor	2	<input type="checkbox"/>	Manage Sharing	Rename	Delete
workshp test	6	<input type="checkbox"/>	Manage Sharing	Rename	Delete
New Group					

In the Organize/**Manage My Groups** section, you will see listed all groups with the number of references in them, including the **STDs Group** with 7 references. Also you can create **New Group(s)** if you choose.

View in | 简体中文 | English | Deutsch | 日本語



# Format Bibliography



In the **Format** section, we have activated the **Bibliographic style drop down menu**. From this page, you can choose a specific journal or format (e.g APA 6<sup>th</sup> ).

In the **Commonly Used Styles** list, the **Harvard Writing Style Guide** is recommended for Science related bibliographic citations.

## Bibliography

References:

Bibliographic style:  [Select Favorites](#)

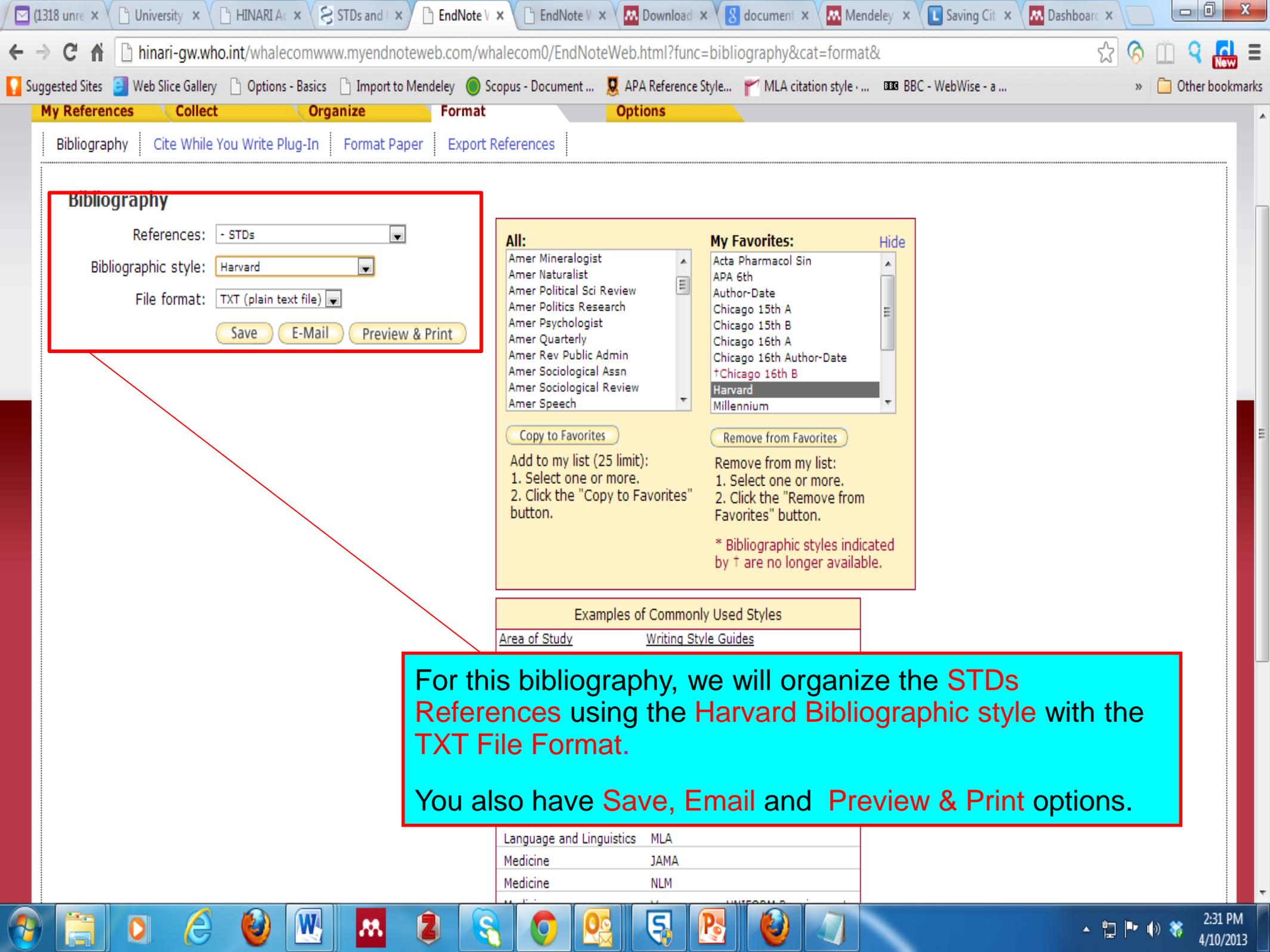
File format:

- Select...
- Select...
- Acta Pharmacol Sin
- APA 6th
- Author-Date
- Chicago 15th A
- Chicago 15th B
- Chicago 16th A
- Chicago 16th Author-Date
- Harvard
- Millennium
- MLA (No-Caps)
- MLA-Annotated
- MLA
- Turabian Bibliography
- Vancouver

## Examples of Commonly Used Styles

Area of Study	Writing Style Guides
Biosciences	CSE Style Manual C-S or N-Y
Science	Harvard
Chemistry	ACS
Engineering	IEEE
Humanities	Chicago 15th A or B
Humanities	Turabian
General	Annotated
General	Author-Date
Language and Linguistics	MLA
Medicine	JAMA
Medicine	NLM
Medicine	Vancouver or UNIFORM Requirements
Psychology	APA 6th
Sociology	ASA Style Guide
Physics/Chemistry	AIP Style Manual 4th Edition





### Bibliography

References: - STDs

Bibliographic style: Harvard

File format: TXT (plain text file)

Save E-Mail Preview & Print

**All:**

- Amer Mineralogist
- Amer Naturalist
- Amer Political Sci Review
- Amer Politics Research
- Amer Psychologist
- Amer Quarterly
- Amer Rev Public Admin
- Amer Sociological Assn
- Amer Sociological Review
- Amer Speech

**My Favorites:** Hide

- Acta Pharmacol Sin
- APA 6th
- Author-Date
- Chicago 15th A
- Chicago 15th B
- Chicago 16th A
- Chicago 16th Author-Date
- †Chicago 16th B
- Harvard
- Millennium

Copy to Favorites Remove from Favorites

Add to my list (25 limit):  
 1. Select one or more.  
 2. Click the "Copy to Favorites" button.

Remove from my list:  
 1. Select one or more.  
 2. Click the "Remove from Favorites" button.

\* Bibliographic styles indicated by † are no longer available.

For this bibliography, we will organize the **STDs References** using the **Harvard Bibliographic style** with the **TXT File Format**.

You also have **Save, Email** and **Preview & Print** options.

Examples of Commonly Used Styles

[Area of Study](#) [Writing Style Guides](#)

Language and Linguistics	MLA
Medicine	JAMA
Medicine	NLM

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Cancel

- ADANU, R. M., SEFFAH, J., ANARFI, J. K., LINCE, N. & BLANCHARD, K. 2012. Sexual and reproductive health in Accra, Ghana. *Ghana Med J*, 46, 58-65.
- APANGA, S., PUNGUYIRE, D. & ADJEI, G. 2012. Estimating the cost to rural ambulating HIV/AIDS patients on highly active antiretroviral therapy (HAART) in rural Ghana: a pilot study. *Pan Afr Med J*, 12, 21.
- JENNISKENS, F., TIENDREBEOGO, G., COOLEN, A., BLOK, L., KOUANDA, S., SATARU, F., RALISIMALALA, A., MWAPASA, V., KIYOMBO, M. & PLUMMER, D. 2012. How countries cope with competing demands and expectations: perspectives of different stakeholders on priority setting and resource allocation for health in the era of HIV and AIDS. *BMC Public Health*. England.
- OBIERO, J., MWETHERA, P. G. & WIYSONGE, C. S. 2012. Topical microbicides for prevention of sexually transmitted infections. *Cochrane Database Syst Rev*, 6, CD007961.
- OPPONG ASANTE, K. 2012. Social support and the psychological wellbeing of people living with HIV/AIDS in Ghana. *Afr J Psychiatry (Johannesbg)*, 15, 340-5.
- TAGOE, D. N. & BOACHIE, J. 2012. Assessment of the impact of malaria on CD4+ T Cells and haemoglobin levels of HIV-malaria co-infected patients. *J Infect Dev Ctries*, 6, 660-3.
- YAWSON, A. E., DAKO-GYEKE, P. & SNOW, R. 2012. Sex differences in HIV testing in Ghana, and policy implications. *AIDS Care*, 24, 1181-5.

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We have displayed the **Print** option.

Note that in the **Harvard** writing style, the citations are in alphabetical order by author and also include the year published, title, abbreviated journal title, volume and pages.



# Email Option

EndNote Web 3.5 - Google Chrome

hinari-gw.who.int/whalecomwww.myendnoteweb.com/whalecom0/EndNoteWeb.html?func=export+Email&BibFormat=Harvard.ens&RefSource=44&FileFormat=TXT&RefName=TDs

## E-mail References

To:

From:

Subject:

Message:

The **E-Mail** option is displayed.

You can send an email of this bibliography to a colleague or to yourself (if you do not have a flash or floppy drive available).

ADANU, R. M., SEFFAH, J., ANARFI, J. K., LINCE, N. & BLANCHARD, K. 2012. Sexual and reproductive health in Accra, Ghana. *Ghana Med J*, 46, 58-65.

APANGA, S., FUNGUYIRE, D. & ADJEI, G. 2012. Estimating the cost to rural ambulating HIV/AIDS patients on highly active antiretroviral therapy (HAART) in rural Ghana: a pilot study. *Pan Afr Med J*, 12, 21.

JENNISKENS, F., TIENDREBEOGO, G., COOLEN, A., BLOK, L., KOUANDA, S., SATARU, F., RALISIMALALA, A., MWAFAFA, V., KIYOMBO, M. & PLUMMER, D. 2012. How countries cope with competing demands and expectations: perspectives

OBIERO, J., MWETHERA, P. G. & WIYSONGE, C. S. 2012. Topical microbicides for prevention of sexually transmitted infections. *Cochrane Database Syst Rev*, 6, CD007961.

OPPONG ABANTE, K. 2012. Social support and the psychological wellbeing of people living with HIV/AIDS in Ghana. *Afr J Psychiatry (Johannesbg)*, 15, 340-5.

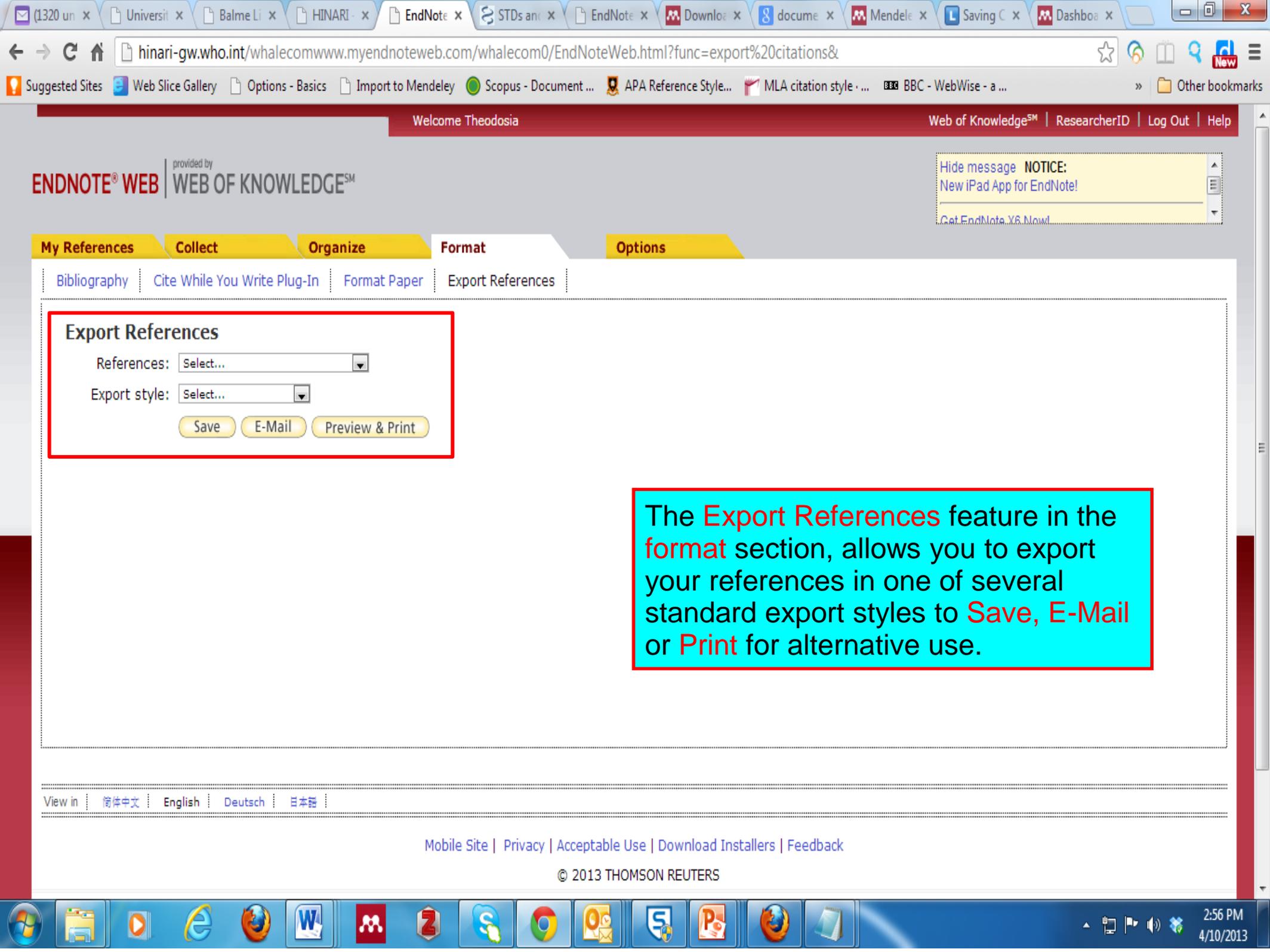
TAGOE, D. N. & BOACHIE, J. 2012. Assessment of the impact of malaria on CD4+ T Cells and haemoglobin levels of HIV-malaria co-infected patients. *J Infect Dev Ctries*, 6, 660-3.

YAWSON, A. E., DAKO-GYERE, P. & SNOW, R. 2012. Sex differences in HIV testing in Ghana, and policy implications. *AIDS Care*, 24, 1181-5.

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The **Export References** feature in the **format** section, allows you to export your references in one of several standard export styles to **Save**, **E-Mail** or **Print** for alternative use.

# Format paper

Browser tabs: (1320 u x), Univers x, Balme x, HINAR x, EndNo x, EndNo x, STDs a x, EndNo x, Downl x, docum x, Mende x, Saving x, Dashb x

Address bar: hinari-gw.who.int/whalecomwww.myendnoteweb.com/whalecom1/EndNoteWeb.html?func=scan%20paper&

Navigation: Suggested Sites, Web Slice Gallery, Options - Basics, Import to Mendeley, Scopus - Document ..., APA Reference Style..., MLA citation style ..., BBC - WebWise - a ...

Page header: Welcome Theodosia, Web of Knowledge<sup>SM</sup>, ResearcherID, Log Out, Help

ENDNOTE<sup>®</sup> WEB | provided by WEB OF KNOWLEDGE<sup>SM</sup>

Hide message NOTICE:  
New iPad App for EndNote!

My References | Collect | Organize | **Format** | O

Bibliography | Cite While You Write Plug-In | Format Paper | Export References

## Format Paper

For Rich Text Format documents (.rtf) [See a sample paper:](#)

File:  No file chosen

Bibliographic style:  [Select Favorites](#)

- Select...
- Acta Pharmacol Sin
- APA 6th
- Author-Date
- Chicago 15th A
- Chicago 15th B
- Chicago 16th A
- Chicago 16th Author-Date
- Harvard**
- Millennium
- MLA (No-Caps)
- MLA-Annotated
- MLA
- Turabian Bibliography
- Vancouver

The **Format Paper** option lets you save references to a document or file as a rich text file (.rtf) - for temporary citations. A new version of your paper is saved with formatted citations and a bibliography.

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[Cite While You Write<sup>™</sup> plug-in.](#) 

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# Format paper

Browser tabs: (1320 u x), Univers x, Balme x, HINAR x, EndNo x, EndNo x, STDs a x, EndNo x, Downl x, docum x, Mende x, Saving x, Dashb x

Address bar: hinari-gw.who.int/whalecomwww.myendnoteweb.com/whalecom1/EndNoteWeb.html?func=scan%20paper&

Navigation: Suggested Sites, Web Slice Gallery, Options - Basics, Import to Mendeley, Scopus - Document ..., APA Reference Style..., MLA citation style ..., BBC - WebWise - a ...

Header: Welcome Theodosia, Web of Knowledge<sup>SM</sup>, ResearcherID, Log Out, Help

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Hide message NOTICE:  
New iPad App for EndNote!

- My References
  - Collect
  - Organize
  - Format**
  - Other
- Bibliography | Cite While You Write Plug-In | Format Paper | Export References

## Format Paper

For Rich Text Format documents (.rtf) [See a sample paper:](#)

File:  No file chosen

Bibliographic style:  [Select Favorites](#)

- Select...
- Acta Pharmacol Sin
- APA 6th
- Author-Date
- Chicago 15th A
- Chicago 15th B
- Chicago 16th A
- Chicago 16th Author-Date
- Harvard**
- Millennium
- MLA (No-Caps)
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The **Format Paper** option lets you save references to a document or file as a rich text file (.rtf) - for temporary citations. A new version of your paper is saved with formatted citations and a bibliography.

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For Microsoft<sup>®</sup> Word documents (.doc) use:

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# Options

The screenshot shows the EndNote Web interface. The browser address bar displays the URL: `hinari-gw.who.int/whalecomwww.myendnoteweb.com/whalecom1/EndNoteWeb.html?func=chgpasswd&cat=options&`. The page header includes "Welcome Theodosia" and navigation links for "Web of Knowledge", "ResearcherID", "Log Out", and "Help". The main navigation menu includes "My References", "Collect", "Organize", "Format", and "Options". Under the "Options" menu, there are sub-sections: "Password", "E-mail Address", "Profile Information", "Language", "Download Installers", and "Account Information".

The "Change Password" section is highlighted with a red box. It contains three input fields: "Current Password:", "New Password:", and "Retype New Password:". A "Save" button is located below the fields. To the right of the input fields is a "Password Guidelines" box, also highlighted with a red border, which states: "Must be 8 or more characters (no spaces) and contain: - at least 1 numeral: 0 - 9 - at least 1 alpha character, case-sensitive - at least 1 symbol: ! @ # \$ % ^ \* ( ) ~ ` { } [ ] | \ & \_ Example: 1sun%moon".

A large cyan text box with a red border is overlaid on the page, containing the text: "In the **Options** section, you can choose to change your **Password**, **E-mail Address** and **Profile Information**. We have displayed the **Change Password** option."

At the bottom of the page, there is a language selection menu with options for "View in" (Simplified Chinese, English, Deutsch, 日本語). The Windows taskbar at the bottom shows the system tray with the time 3:12 PM and date 4/10/2013, along with various application icons.

**Cite While You Write (CWYW)**

- Inserts EndNote commands into Word's Tools menu in Word 2003, or on an EndNote tab in Word 2007
- Gives you direct access to your references while writing in Microsoft Word.
- The Cite While You Write commands enables EndNote to do bibliographic formatting to the document that is currently open in Word.

# “WRITE AND CITE”

EndNote

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Welcome Theodosia

ResearcherID | Log Out | Help

## ENDNOTE®

My References | Collect | Organize | Format | Options

Password | E-mail Address | Profile Information | Language | Download Installers | Account Information

### Download Installers

**Capture:** Capture Reference

To install the Capture tool, just drag the **Capture Reference** button to your Bookmarks bar (also known as "Favorites" in Internet Explorer) if you may need to right-click and select "Add to Favorites" or "Bookmark This Link."  
To use it, browse to a page you like and click the **Capture Reference** button in the Bookmarks bar. The Capture Reference window will open. Follow the instructions in the window.

An important feature in the **options** section is **cite while you write**. You need to download it to use it.

**Cite While You Write™** **RECOMMENDED**

Use the EndNote plug-in to insert references, and format citations and bibliographies automatically while you write your papers in Word. This plug-in also allows you to save online references to your library in Internet Explorer for Windows.

**U.S. Patent 8,082,241**

See [Installation Instructions](#) and [System Requirements](#).

- Download Windows with Internet Explorer plug-in
- Download Windows MSI for mass program installation
- Download Macintosh

### Firefox Extension

Use the EndNote toolbar in Firefox to save online references directly into your library.

See [Installation Instructions](#) and [System Requirements](#).

- Download Windows/Macintosh

2:37 PM 1/28/2014

# Using CWYW...

- To insert a citation: First put the cursor where you want to insert the citation in your paper.
- Then in **Word 2003**: From the Tools menu, go to the EndNoteWeb submenu and then *Find Citation(s)*.
- The EndNote Find Citations dialog appears. Type the author name or any other search term in the “Find” box and click Search.
- Click Insert to insert the selected reference as a citation.
- NOTE: EndNote not only inserts a citation, but Instant Formatting formats the citation in the currently selected style and adds it to a formatted bibliography at the end of the paper).

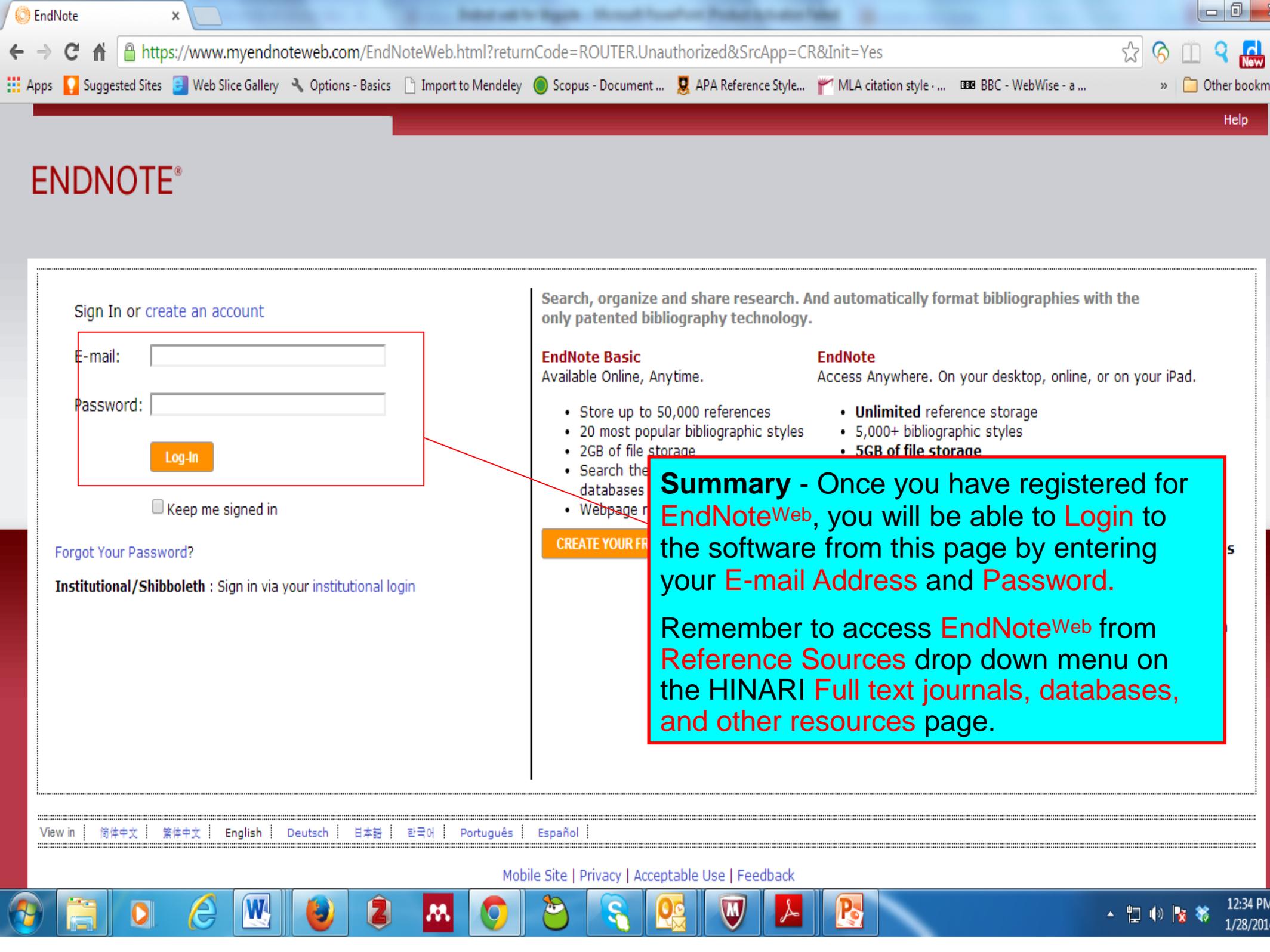
# Using CWYW...

- To insert a citation: First put the cursor where you want to insert the citation in your paper.
- Then in **Word 2007**: On the EndNote tab, in the Citations group, click the Insert Citation icon.
- The EndNote Find Citations dialog appears. Type the author name or any other search term in the “Find” box and click Search.
- Click Insert to insert the selected reference as a citation.
- **NOTE:** EndNote not only inserts a citation, but Instant Formatting formats the citation in the currently selected style and adds it to a formatted bibliography at the end of the paper.

.

# To Edit Individual Citation...

- Go to EndNoteweb toolBar in WORD
- Select the citation you wish to edit.
- **Word 2003:** From the Tools menu, go to the EndNote submenu and then Edit Citations.
- **Word 2007:** On the EndNote tab, in the Citations group, select Edit Citations.
- In the Formatted Citation section, you can select the Exclude Author box, add a Prefix or a Suffix and add page numbers next to Pages.
- Click OK to update the citation in your paper.



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Password:

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Available Online, Anytime.

- Store up to 50,000 references
- 20 most popular bibliographic styles
- 2GB of file storage
- Search the databases
- Webpage r

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### EndNote

Access Anywhere. On your desktop, online, or on your iPad.

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- 5,000+ bibliographic styles
- **5GB of file storage**

**Summary** - Once you have registered for **EndNote<sup>Web</sup>**, you will be able to **Login** to the software from this page by entering your **E-mail Address** and **Password**.

Remember to access **EndNote<sup>Web</sup>** from **Reference Sources** drop down menu on the **HINARI Full text journals, databases, and other resources** page.

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The logo consists of the words "hands" and "on" in a black, serif font. The word "hands" is positioned above "on". The text is surrounded by several blue ink smudges and handprints. On the left, there are two large, irregular blue smudges. On the right, there is a complete blue handprint with five fingers spread. Several smaller, teardrop-shaped blue smudges are scattered around the main text, particularly above "hands" and below "on".

hands  
on

# Exercise 2-6

Practice  
• makes •  
Perfect